

# LENOX PLACE

S U N N Y S I D E

*Homeowners Association, Inc.*  
*Board of Directors Meeting Minutes*  
**Monday, June 24, 2013**

## CALL TO ORDER

The regularly scheduled meeting of the Board of Directors for March was held on Monday, June 24, 2013. The meeting was called to order at 7:03 p.m. by Lewis Jackson at the Beverly Hills United Methodist Church, Alexandria, Virginia 22305.

## BOARD MEETING ATTENDANCE

Lewis Jackson, President – Present  
Jack Stevens, Treasurer – Present  
Rose Bailey, Capitol Companies – Present

Sven Dharmani, Vice President – Absent  
Ken LaVolpe, Secretary – Absent  
Jim Rorke, Member-at-Large – Present

## LAW ENFORCEMENT REPORT

- Sgt. Jose Garcia, from the Alexandria Police Department was present and provided general updates for the Arlandria City Manager area.
- Sgt. Garcia provided a comparison of reportable crimes in the City Manager's area for the period 2012 – 2013. In the current period, there were 78 reportable crimes, a decrease of 24.6%.
- Sgt. Garcia again stressed, residents should not keep any items of value in their car on the street or on private property.

## OPEN FORUM

- There were no participants for the Forum.

## APPROVAL OF MEETING MINUTES

The May 30, 2013 Board of Directors Meeting Minutes were reviewed by each Board Member.

Move to: Approve Meeting Minutes from May 30, 2013.

Moved by: Jack Stevens

Seconded: Lewis Jackson

For: All

Against: None

Motion PASSED

## FINANCIAL REPORT

On May 31, 2013, the Association had:

### INVESTMENT

<b>Investment Funds</b>	\$510,278.00
<b>Operating Assets</b>	\$36,322.00
<b>Total Investments</b>	<b>\$546,600.00</b>

### BALANCE SHEET

<b>Accounts Receivable</b>	\$56,425.00
<b>Accrued Reserves</b>	\$596,520.00

## INCOME STATEMENT

	<b>Budget</b>	<b>Year-to-date</b>	<b>Variance</b>
<b>Income</b>	\$58,300.00	\$58,486.00	+\$186.00
<b>Expenses</b>	\$58,300.00	\$58,117.00	+\$183.00

Overall, we have a year-to-date surplus of \$ 369.00

## COMMITTEE REPORTS

### LANDSCAPE COMMITTEE – RORKE

- Positive feedback has been received regarding the landscaping.
- The edging on W. Glebe has washed away. Capitol to notify Palmers.

### ARCHITECTURAL REVIEW COMMITTEE – JACKSON

- 3923 Charles, Pending – replace a stationary bathroom window with one that opens

### PARKING COMMITTEE – JACKSON

- There are no current issues.

### COMMUNITY RELATIONS COMMITTEE – LAVOLPE

- No report.

## OLD BUSINESS

- Supplemental Landscape Service Proposals  
Approved Palmer proposals 1356002, 13563003 items 1, 4, 5 dated May 6, 2013; not to exceed \$862.00  
Capitol will remind Palmer that they need to move on these items.
- Monument Lighting  
The filters have been installed. The extra lights have also been installed. Overall, the development looks much better.
- Trash Can Violations  
Violations letters have been sent out. Follow-up continues.
- Annual Inspections  
Capitol will conduct a follow-up inspection on Thursday (27 June).
- ARC/Welcome Packet Revisions  
Nothing to report
- Brick Wall Repair and Cleaning  
The work has been completed. In addition, the North gate was fixed.
- Parking Lot & Concrete Repair  
Jim Rorke and Sven Dharmani were unable to compare the past proposals. There were too many differences. Jim then walked the property with Marty Small of Fairfax Concrete. We need to refine the scope of work. Then, Capitol will attempt to get at least two companies to submit proposals.
- National Night Out - August 6<sup>th</sup> 2013. Jack Stevens has contacted Captain Fouch, ALPD. There will be an event for Le Bosquet Park so we can coordinate with the COPS personnel. Meredith West, 3914 Charles, provided a report on the recreational activities. She has contacted several companies. She is recommending that we move forward with Go Jumps. They have offered to take \$100 off the total for three bounce houses and a generator, and will upgrade one of the bounce houses to a combo unit (obstacle course, unit with bounce area and large slide, etc.) for free. The total would be \$440 + tax. If we need additional generators, those would be \$75. She has placed a down payment on the contract. The Board decided to move forward with Go Jumps. We will offer one of the bounce houses to COPS for Le Bosquet Park.
- Community Yard Sale  
The yard sale was a success. The dumpster was well used and appreciated.

## NEW BUSINESS

- Supplemental Landscape Service Proposals

Palmer proposal 1356003, item 7 dated May 6, 2013 not to exceed \$168.00 Trees in the North Gate area  
It was discussed that the tree to the north of the gate should probably be removed vice pruned. The proposal needs to be modified: prune two magnolias (on the left of the gate and the one closest to Elbert) and remove the one on the right side of the gate, including stump removal.

b. Supplemental Landscape Service Proposals

Move to: Approve Palmer proposal 1356003, items 2 dated May 6, 2013 not to exceed \$4,332 Replace retaining wall near 3935 Courtland Circle

Moved by: Lewis Jackson

Seconded by: Jack Stevens

For: All

Against: None

Motion Approved

c. Personal Accomplishments

Lewis Jackson asked that each Board member draft a list of accomplishments achieved during the past year – personal, Committee, and Board. These will be the basis of a briefing for the Annual meeting.

## EXECUTIVE SESSION

There was no Executive Session.

## ADJOURN

Move to: Adjourn at 8:47pm

Moved by: Lewis Jackson

Seconded: Jim Rorke

For: All

Against: None

Motion PASSED

Next Meeting – Monday, August 26, 2013