

LENOX PLACE

S U N N Y S I D E

Homeowners Association, Inc.
Board of Directors Meeting Minutes
Monday, March 25, 2013

CALL TO ORDER

The regularly scheduled meeting of the Board of Directors for March was held on Monday, March 25, 2013. The meeting was called to order at 7:00 p.m. by Lewis Jackson at the Beverly Hills United Methodist Church, Alexandria, Virginia 22305.

BOARD MEETING ATTENDANCE

Lewis Jackson, President – Present
Jack Stevens, Treasurer – Present
Rose Bailey, Capitol Companies – Present

Sven Dharmani, Vice President – Present
Ken LaVolpe, Secretary – Present
Jim Rorke, Member-at-Large – Present

LAW ENFORCEMENT REPORT

- Sgt. Jose Garcia from the Alexandria Police Department was present and provided general updates for the Arlandria City Manager area.
- APD continues to stress that residents should not keep items of value in the car that can easily be seen, including GPS devices, sunglasses, owner's manuals and garage door openers that might be hanging from the visor.

OPEN FORUM

Chuck Finke - 3836 Charles Avenue – If a resident doesn't want bushes trimmed, what is the process? Red reflectors should be visible to the crews. The new landscaping company is aware of the system.

APPROVAL OF MEETING MINUTES

The February 25, 2013 Board of Directors Meeting Minutes were reviewed by each Board Member.

Move to: Approve amended Meeting Minutes from February 25, 2013.

Moved by: Lewis Jackson

Seconded: Jack Stevens

For: All

Against: None

MOTION PASSED

FINANCIAL REPORT

On February 28, 2013, the Association had:

INVESTMENT

Investment Funds	\$520,618.00
Operating Assets	\$41,270.00
Total Investments	\$561,888.00

BALANCE SHEET

Accounts Receivable	\$22,570.00
Accrued Reserves	\$598,932.00

INCOME STATEMENT

	Budget	Year-to-date	Variance
Income	\$23,320.00	\$23,428.00	\$ 108.00
Expenses	\$23,320.00	\$17,762.00	\$5,558.00

Overall, we have a year-to-date surplus of \$5,666.00

COMMITTEE REPORTS

LANDSCAPE COMMITTEE – RORKE

- Taking a regular review of trashcans violations. This past Saturday there were 18 households in violations.
- The new landscaping company will be removing mulch in areas which have plantings. Capitol will follow up with Palmer so that damage does not occur.

ARCHITECTURAL REVIEW COMMITTEE – JACKSON

- ARC electronic submissions have been corrected. All electronic submissions should be submitted to arc@lenoxplace.org.
- Three requests are pending and will be approved.

PARKING COMMITTEE – JACKSON

- There are no on-property parking violations.

COMMUNITY RELATIONS COMMITTEE – LAVOLPE

- No Report

OLD BUSINESS

- Landscape Service Update
Removal of existing mulch was scheduled for 3/25 but postponed due to the weather conditions. It will begin within a week, weather permitted. The first step is to remove the mulch and edge all beds.
- Monument Lighting
The lights are a little bright which is splashing on some homes.
There may also be some uniformity concerns towards the Elbert Monument sign.
An additional lighting proposal will be submitted prior to the next meeting.
- Trash Can Violations
Capitol has surveyed and sent out violation letters.
- Annual Inspections
Inspections will take place in April. Violations notices will be sent out by April 30.
- May Board Meeting Date
Meeting moved to Thursday, May 30, 2013, 7:00pm.
- ARC/Welcome Packet Revisions
Nothing to report
- Brick Wall Repair and Cleaning
Move to: Approve J & F General Contractor proposal dated 3/21/2013, with Capitol to negotiate corrections, not to exceed \$5,000.00.
Moved by: Ken LaVolpe
Seconded: Sven Dharmani
For: All
Against: None
MOTION PASSED
- Retaining Wall Repair
Proposals for retaining wall repairs/replacement will be presented next meeting.

NEW BUSINESS

- a. Additional lighting proposals
Proposals for additional lighting will be provided before the next meeting.
- b. Chadwick Board Presentation
Will attend the April Board of Directors' Meeting
- c. Sidewalk and Community streets
Proposals for sidewalk repair and asphalt crack filling will be presented at the next meeting.

EXECUTIVE SESSION

Entered into Executive Session to discuss violations at 8:15pm and ended at 8:30pm

Move to: Continue with all actions from Executive Session

Moved by: Lewis Jackson

Seconded: Ken LaVolpe

For: All

Against: None

MOTION PASSED

ADJOURN

Move to: Adjourn at 8:33pm

Moved by: Lewis Jackson

Seconded: Ken LaVolpe

For: All

Against: None

MOTION PASSED

Next Meeting – Monday, April 22, 2013