

LENOX PLACE

S U N N Y S I D E

Homeowners Association, Inc.
Board of Directors Meeting Minutes
Thursday, May 30, 2013

CALL TO ORDER

The regularly scheduled meeting of the Board of Directors for March was held on Thursday, May 30, 2013. The meeting was called to order at 7:0+ p.m. by Lewis Jackson at the Beverly Hills United Methodist Church, Alexandria, Virginia 22305.

BOARD MEETING ATTENDANCE

Lewis Jackson, President – Present
Jack Stevens, Treasurer – Present
Rose Bailey, Capitol Companies – Present

Sven Dharmani, Vice President – Present
Ken LaVolpe, Secretary – Present
Jim Rorke, Member-at-Large – Present

LAW ENFORCEMENT REPORT

- Officer Carl Wortham, from the Alexandria Police Department was present and provided general updates for the Arlandria City Manager area.
- Officer Wortham stressed, residents should not keep any items of value in their car on the street or on private property.

OPEN FORUM

- John & Anne MacDonald, 3902 Elbert – present to request some guidance on variance requests for exterior improvements to their home. Additionally requested a review of the appendixes to correct the contradictions in specifications within.

APPROVAL OF MEETING MINUTES

The April 22, 2013 Board of Directors Meeting Minutes were reviewed by each Board Member.

Move to: Approve Meeting Minutes from April 22, 2013.

Moved by: Jack Stevens

Seconded: Lewis Jackson

For: All

Against: None

Motion PASSED

FINANCIAL REPORT

On April 30, 2013, the Association had:

INVESTMENT

Investment Funds	\$510,384.00
Operating Assets	\$41,386.00
Total Investments	\$561,888.00

BALANCE SHEET

Accounts Receivable	\$45,140.00
Accrued Reserves	\$600,482.00

INCOME STATEMENT

	Budget	Year-to-date	Variance
Income	\$46,640.00	\$47,088.00	\$ 449.00
Expenses	\$46,640.00	\$44,991.00	\$1,649.00

Overall, we have a year-to-date deficit of \$ 2,098.00

**Accrued Reserves decreased by \$804 (even though funded with \$9,419).

COMMITTEE REPORTS

LANDSCAPE COMMITTEE – RORKE

- Positive feedback has been received regarding the landscaping.
- Palmers has agreed to work on bamboo remediation in the area of 3819 Courtland at no cost.

ARCHITECTURAL REVIEW COMMITTEE – JACKSON

- 3832 Charles, Approved – rear window replacement 5 windows 2 sliders, vinyl beige in color

PARKING COMMITTEE – JACKSON

- There are no on-property parking violations.

COMMUNITY RELATIONS COMMITTEE – LAVOLPE

- Arlandria Community Open House, Sunday, June 2, 2013 11:00AM – 1:00PM, Four Mile Run Park community Building. This is the same time as the Four Mile Run Farmers & Artisans Market.

OLD BUSINESS

a. Supplemental Landscape Service Proposals

Move to: Approve Palmer proposal 1356002, 13563003 items 1, 3, 4, 5 dated May 6, 2013 not to exceed \$1,114.00

Moved by: Jack Stevens

Seconded: Lewis Jackson

For: Jack Stevens, Lewis Jackson

Against: Jim Rorke, Ken LaVolpe

Motion Denied

Move to: Approve Palmer proposals 1356002, 13563003 items 1, 4, 5 dated May 6, 2013; not to exceed \$862.00

Moved by: Jack Stevens

Seconded: Jim Rorke

For: All

Against: None

Motion Approved

b. Monument Lighting

Move to: Approve PSE proposal dated May 8, 2013; not to exceed \$4,455.99

Moved by: Ken LaVolpe

Seconded: Lewis Jackson

For: All

Against: None

Motion Approved

c. Trash Can Violations

Violations letters have been sent out.

d. Annual Inspections

Nothing to report, schedule for hearings will be forthcoming

e. ARC/Welcome Packet Revisions

Nothing to report

f. Brick Wall Repair and Cleaning

The work is not yet complete. Payments have not been approved.

g. Irrigation leak Repair

All leaking items have been repaired.

- h. Parking Lot & Concrete Repair
We will produce an RFP and solicit for bids for review/approval at the June meeting.

NEW BUSINESS

- a. National Night Out
August 6th 2013
Jack is taking the lead to coordinate with the APD to make the events at Labosque Park event take place. Meredith West, 3914 Charles – will be assisting with National Night out activities, Jack to take lead. Meredith spoke with neighbors and recommends a bounce house, as well as providing yard games; bean bag toss ect. in-lieu of the game truck.

Move to: Approve National Night Out budget not to exceed \$1,800.00
Moved by: Ken LaVolpe
Seconded: Lewis Jackson
For: All
Against: None
Motion Approved
- b. Community Yard Sale
Tentative date of June 22, 2013, planning is in progress.

EXECUTIVE SESSION

Entered into Executive Session to discuss violations at 8:41pm and ended at 9:12pm

Move to: Motion to enter into Executive Session
Moved by: Lewis Jackson
Seconded: Jim Rorke
For: All
Against: None
Motion PASSED

Move to: Motion to continue with all actions from Executive Session
Moved by: Ken LaVolpe
Seconded: Lewis Jackson
For: All
Against: None
Motion PASSED

ADJOURN

Move to: Adjourn at 9:12pm
Moved by: Ken LaVolpe
Seconded: Lewis Jackson
For: All
Against: None
Motion PASSED

Next Meeting – Monday, June 24, 2013