

LENOX PLACE
S U N N Y S I D E
HOMEOWNERS ASSOCIATION, INC.

Board of Directors Meeting Minutes

January 24, 2011

The regularly scheduled meeting of the Board of Directors for November was held on Monday, January 24, 2011. The meeting was called to order at 7:01 p.m. by Lewis Jackson at the Beverly Hills United Methodist Church, Alexandria, Virginia 22305.

Board Meeting Attendance:

Present: Lewis Jackson - President, Jack Stevens – Vice President, John Peterson - Treasurer, Ken LaVolpe – Secretary and Greg Lawrence - Capitol Management

Absent: Leslie Thornton- Member-at-large

Approval of Minutes:

The minutes for the November 22, 2010 Board meeting were reviewed in advanced and approved during the meeting.

Move to: Approve the November 22, 2010 Board meeting minutes.

Moved by: John Peterson

Seconded: Jack Stevens

For: All

Against: None

MOTION PASSED

GUEST SPEAKERS:

Sergeant Jose Garcia, Alexandria City Police Department gave the community an update on recent law enforcement activity in the Sunnyside area and Alexandria City in general. There have been several residential burglaries from homes and vehicles in DelRay and city wide (zero in Lenox Place and the Sunnyside are). In most instances the vehicles were left unlocked parked in the driveway or in front of the residence on the street. Items taken include lose change, GPS devices, sunglasses, owner's manuals and garage door openers. Residents are reminded to not keep items of value in the car that can easily be seen, including garage door openers that might be hanging from the visor.

Please see Alexandria PD press release here: http://alexandriava.gov/police/info/news_policedisplay.aspx?id=44202

Lieutenant Janice Parker from Alexandria Sherriff's Department provided a brief update. Work details with inmates are not currently ongoing due to weather. There are some small work crews helping with cleaning up public areas, leaf and trash removal. The inmate work program allows nonviolent local inmates to apply to

Sherriff's department will commemorate a Fallen Sherriff's Officer Memorial May 5th at the Alexandria Public Safety Building. Lieutenant Parker also spoke about volunteer opportunities with the Sheriff's Department, for additional information please see: <http://alexandriava.gov/sheriff/info/default.aspx?id=8538>

Residents Open Forum:

No residents present for the open forum.

Committee Reports:

Landscape Committee –Lewis Jackson for Leslie Thornton:

1. Still not fully operational. Still looking for more people.
2. The committee believes that the relationship with Valley Crest should be maintained for one year. The committee will be taking an active leadership role with the company rep.
3. Board recommends that the committee take into consideration resident requests for changes to the contract before it is approved. Contact tabled till the February meeting.

Architectural Review Committee – Jack Stevens

The committee is still working to finalize an ARC meeting date and time.

Parking Committee – Lewis Jackson:

1. The past two months seem to be quite up until a week or two ago.
2. Several cars are now parking in fire lanes and enforcement is being stepped up. If residents notice vehicles parked in fire lanes the Alexandria Police non-emergency number to report the parking violation.

Newsletter Committee – Lewis Jackson:

The Committee expects to produce a newsletter during the first quarter of 2011. Any ideas or suggestions regarding content would be greatly appreciated.

Community Relations Committee – Ken LaVolpe:

1. Committee members attended the Arlandria Action Plan meeting. Arlandria has \$500,000 in CIP funds that have been around for nearly a decade. It was decided that \$300,000 will be used to revitalize Reed Avenue and likely the remaining \$200,000 will be divided between Four Mile Park and a traffic circle plan for on West Glebe Road.
2. Committee members attended the Affordable Housing Master Plan meeting. Arlandria was not brought up during this meeting which is good news.
3. The committee members have been attending several other meeting and have a good feeling about the city, staff and council's support for Arlandria and that for the first time in a long time they are behind our neighborhood.

Financial Report – John Peterson

Investments:

On December 31, 2010, the Association had operating and investment funds totaling \$556,159. There are \$529,947 in laddered CDs and investment funds. Total operating assets has a balance of \$26,212.

Balance Sheet:

The Accounts Receivable Residential Assessments account as of December 31, 2010 was \$131,737.

Accrued Reserves total \$538,956 and are fully supported by cash and investments. This signifies that the Association is in a healthy financial position.

Income Statement Report:

The Income Statement Report reflects a year-to- date income of \$140,669 which is \$3,864 above the budgeted amount of \$136,805. The year-to-date expenses are \$135,291 which is \$1,513 under the budgeted amount of \$136,805.

Overall there is a positive variance between year-to-date income and expenses in the amount of \$5,377. As always, we will continue to closely monitor the monthly expenses for the association to insure effective fiscal management.

Old Business:

1. Valley Crest Contact Renewal – Tabled to February Meeting.

2. Monument signs

Move to: Approve Signs and Graphics proposal totaling \$5,825.60

Moved by: John Peterson

Seconded: Jack Stevens

For: All

Against: None

MOTION PASSED

3. Soil Remediation at the North Gate

(a) Budget has not exceeded \$5,000

(b) River stone has been installed as well as Charles Avenue downspouts have been integrated into the landscape so that gutters are not just running down the hill but now down.

(c) Ground cover planting will occur in the spring when the weather is more conducive.

4. Snow Removal contract

(d) Contract has been signed, labor hours have been reduced from original proposal

(e) Elbert Avenue will also have the driveway aprons cleared of snow not just the sidewalks.

Move to: Accept the Lenox Place at Sunnyside Snow Removal Diagram
Moved by: Lewis Jackson
Seconded: Jack Stevens
For: All
Against: None
MOTION PASSED

5. Les Lee Contract – Executed and in effect.
6. Community Directory – should be completed by next meeting.
7. Common Area Clean-Up – There was quite a bit of debris in community areas which has been cleaned up. The areas of 3824 Charles needs to be survived and attended to.

New Business:

1. Formal Violation Policy – Policy will be reviewed by board members as well as the Board lawyer.

Move to: Have “Findings and Due Process Procedures” reviewed by Chadwick
Moved by: Lewis Jackson
Seconded: John Peterson
For: All
Against: None
MOTION PASSED

2. 3912-3918 Charles Fence Replacement

Move to: Capitol Management to solicit quotes for replacement of the fencing
Moved by: Ken LaVolpe
Seconded: Lewis Jackson
For: All
Against: None
MOTION PASSED

3. Monument Lighting

Move to: Capitol Management to solicit quotes for installation of monument lighting on
Moved by: Lewis Jackson
Seconded: John Peterson
For: All
Against: None
MOTION PASSED

Adjourn

Move to: Adjourn at 8:41 p.m.
Moved by: John Peterson
Seconded: Lewis Jackson

For: All
Against: None
MOTION PASSED

Minutes prepared and submitted by: Ken LaVolpe, Secretary
Minutes to be approved at the February 28, 2011 Board Meeting